

## Aerie 871 Event Proposal

PRINT or TYPE only

Proposer (s) \_\_\_\_\_

Phone(s) \_\_\_\_\_ Email \_\_\_\_\_

Will this be to support a particular Charity? Y/N

Charity / cause: \_\_\_\_\_

Event type: \_\_\_\_\_

Food? No \_\_\_ Yes / Type \_\_\_\_\_

Date: Preferred \_\_\_\_\_ Back-up \_\_\_\_\_

Time: Prepare Start: \_\_\_\_\_ Event Start: \_\_\_\_\_ Event Stop: \_\_\_\_\_ Clean Stop: \_\_\_\_\_

Coordinator(s): \_\_\_\_\_

Will you provide volunteers needed to conduct the event, or do you need the Events committee to provide volunteers?

What do you estimate the expenses are going to be for this event, including food costs, fees, etc.?  
\_\_\_\_\_

What amount do you feel it would be appropriate to charge for attendance at the event?  
(Bear in mind that the Trustees of FOE 871 have the final say in how much will be charged for events held in the Rathskellar.)

Submit to any Events Committee member: Allen Flanigan (Chair): [allen.flanigan@uspto.gov](mailto:allen.flanigan@uspto.gov),  
Sheri Swerdfeger: [sheri.swerdfeger@yahoo.com](mailto:sheri.swerdfeger@yahoo.com) 703 683-6276, Jim Taylor: [tangentjt@gmail.com](mailto:tangentjt@gmail.com) 703 928-9232,  
Cheryl Harris: [cheryljeanne@comcast.net](mailto:cheryljeanne@comcast.net), Harry Fornoff: [hmfornoff@msn.com](mailto:hmfornoff@msn.com)